

Course Agreement for Students Enrolled in Non-Standard Courses

Students and Faculty participating in individualized instruction under the following course formats are required to complete a course agreement.

- Individualized Independent/Directed Study
 - A course requiring students to participate in individualized, independent, directed, or guided studies under the supervision of an expert or qualified representative of the field or discipline.
- Research
 - Faculty-supervised individual or group research related to a specific interest or academic discipline.

The Agreement must specify the information listed in the table below. Additional departmental/college requirements for individualized instruction may be included in this form or as an attachment (ex: syllabus).

This form must be completed at the time of enrollment and retained within the departmental office for the course. Departments will be required to verify the enrollment agreement has been completed and signed.

Information Required	Response
Student Name (<i>print</i>)	
Student ID	
Student Contact Email	
Classification (<i>FR,SO,JR,SR</i>)	
Degree (Plan)	
Course Enrollment Term/Year	
Course Prefix/Number/Section	
Course Credit Hours Assigned (<i>1-6</i>)	
Topic Title	
Supervising Faculty Member Name and Title (<i>print</i>)	
Supervising Faculty Contact Information	
Minimum Number of Hours of Expected Work	
Student Learning Outcomes	
List Project Work/Assignments and if available, Scheduled Due Dates	
List Method of Evaluation/Grading	
Planned Consultation/Meeting Schedule with Faculty Member	
List other course detail as needed and/or attach additional documentation	
Student Signature	
<i>I have discussed the course requirements with the supervising faculty member and understand and agree to these requirements and to the number of credits that I am to receive upon successful completion.</i>	
Student Name (print):	Student Signature:
Supervising Faculty Signature	
<i>I have discussed the course requirements with the student and agree to the terms of this agreement.</i>	
Faculty Name (print):	Faculty Signature:
Notification of Course Agreement	
Department Head Name (print):	Department Head Signature: