



AUDIT REQUEST FORM

IMPORTANT INFORMATION

University Regulation 02.20.4 (<http://policies.ncsu.edu/regulation/reg-02-20-04>) requires students wishing to audit a class to obtain permission of their advisor and the department offering the class.

Undergraduate Students can use this form to:

- Add a class to Audit
- Change the grading basis for a class to Audit

Any changes made after the Census Date for the term must have approval of the Dean of the student's college.

All audit requests for courses in the Poole College of Management also require authorization from the Dean of PCOM.

NAME _____		ID NUMBER _____	
Last	First	MI	
SEMESTER/YEAR _____			
Fall, Spring, or SSI/ SSII			
<input type="checkbox"/> Add course for Audit		<input type="checkbox"/> Change course to Audit	
COURSE ABBR.:	COURSE NUMBER:	SECTION NUMBER:	CREDIT HOURS:

Student's Signature: _____ Date _____

Advisor Approval – Approval of the student's advisor

Name (printed): _____

Signature: _____ Date _____

Department Approval - Approval of the department offering the class

Name (printed): _____

Signature: _____ Date _____

Dean's Approval - Approval of the Dean of the student's college (required only after Census Date)

Name (printed): _____

Signature: _____ Date _____

***Completed forms should be delivered to the Student Services Center in Harris Hall for processing.**